

FOSTER HOME PLACEMENTS

Foster Home Placements:

A foster home is a home provider. Foster homes are paid using the Uniform Foster Care Rate. Any payment over the basic rate must be documented on the Foster Care Rate Setting page.

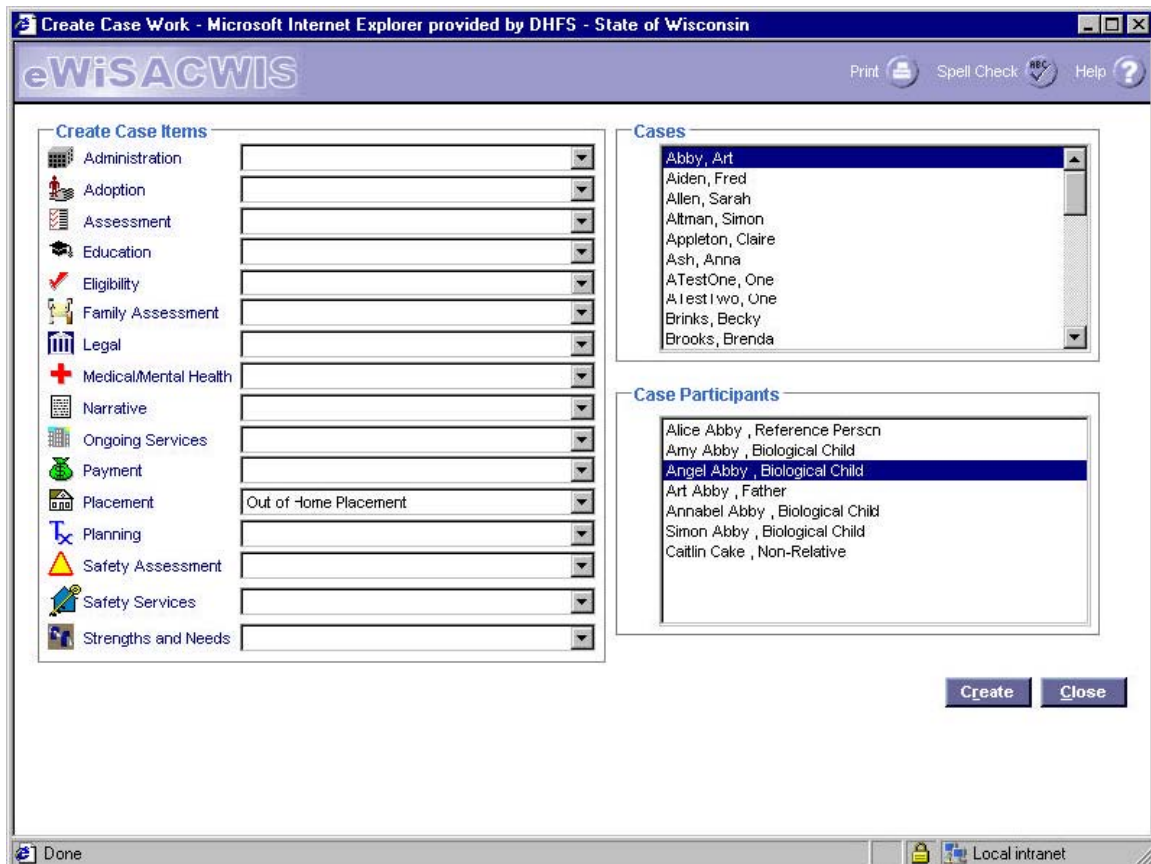
Exception: Foster Home – Out of State

- If the placement you are entering is a placement in an out-of-state foster home, the Child Specific Rate field will be enabled after selecting the Foster Home-Out of State Service Category and the Foster Home Out-of -State Service Type. You must enter the entire amount to be paid to the foster parent provider in the Child Specific Rate field.

Successful documentation of an Out-of-home Placement or an In-home service assumes that the child's person management record is up to date. Please see the How Do I titled "Common Documentation Tasks For All Settings (In-Home & Out-of-Home)" for information surrounding documenting a person's demographics.

Also note that as part of the placement documentation the eligibility record for that child must be completed. See the above referenced How Do I for information surrounding documenting eligibility for a child.

And lastly, when ending placements or services, please refer to the above referenced How Do I for information surrounding ending a placement in eWiSACWIS.



Create Casework Page

Step 1 of 4

- From the Create Casework page select: Placement>Out-of-Home Placement>Case>Case Participant>Create

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS

Print Spell Check Help

Child: Abby, Angel Case Name: Abby, Art Request Number:

Service Provider

Placement Begin

Placement Begin Date: 04/12/2004 **Placement End Date:** 00/00/0000

Date Removed from his/her home: 04/12/2004 Estimated End Date: 00/00/0000

VPA Date: 00/00/0000 County: Milwaukee

☐ This is a CPS Non-Conforming Placement **Service Category:** Foster Home - General License

☐ This is an Adoptive Placement Service Type: Foster Home-Gen. License 5-11 years old

[Removal Reasons](#) **Placement Status:** Fstr Fam Hm (Non-Rel)

Does the agency have legal responsibility of the child at the time of removal?

☐ Yes ☐ No ☒ N/A

Child Specific Rate: \$0.00

Current Basic Rate: \$0.00

Administrative Fee: \$0.00

Exceptional Amount: \$0.00

Supplemental Points: [Supplemental Points](#)

Supplemental Points Amount: \$0.00

Current Total Monthly Payment:

☐ This Placement is the result of a transfer

☐ This is an Emergency Situation

☐ After Hours Placement

Options:

Done Local intranet

Placements and Services Page>Service Tab

Step 2 of 4

- On the Placements and Services page, Service tab, complete all needed fields.
- Enter the first day of the placement in the Placement Begin Date field.
- If this placement is a removal from home (start of a placement episode) be sure to enter the correct removal date in the Date Removed from his/her home.
- Select the correct Removal Reason(s) from the Removal Reasons pop-up page.
- In the Service Category field choose the appropriate foster home category.
- In the Service Type field choose the appropriate foster home service type based upon the child's current age.
- In the Placement Status field choose the appropriate value Foster Family Home (Non-Relative) or Foster Family Home (Relative).

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Child

Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

☐ Yes ☐ No ☒ N/A

☐ This Placement is the result of a transfer
☐ This is an Emergency Situation
☐ After Hours Placement

Administrative Fee: \$0.00
 Exceptional Amount: \$0.00
 Supplemental Points: [Supplemental Points](#)
 Supplemental Points Amount: \$0.00
 Current Total Monthly Payment:

Child Removal From Home Information

Manner: Court Ordered **Primary Caretaker:** Alice Abby
Caretaker Structure: Married Couple **Secondary Caretaker:** Art Abby

KIDS Referral

KIDS Referral

Is this referral in the best interest of the child? ☒ Yes ☐ No
 Is this placement expected to be long term? ☒ Yes ☐ No
 Is the worker aware of a court order for child support OR is this otherwise an appropriate case to refer for child support services? ☒ Yes ☐ No

Options:

Done Local intranet

Placements and Services Page>Service Tab (continued)

Step 3 of 4

- Answer the Child Removal from Home Information if this placement is a removal from home.
- Select appropriate values for the KIDS Referral information.

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

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Child: Abby, Angel Case Name: Abby, Art Request Number:

Service Provider

Provider Information

Name: AAA Agency [Search](#) ID: 20170 Contact:

C/O:

Street: 255 Hoosier Blvd. Apt:

City: Madison State: WI Zip: 53701 Country:

Phone: (608)515-4566 Ext: Fax: Alt Phone: Alt Ext:

Email:

Payment Information

Parent Agency: AAA Agency

Target Pop: CHIPS - Other

☐ Override Parent Agency rule

Kinship Care

Relationship of Child to Kinship Provider:

Split Payment

Options: Go Save Close

Done Local intranet

Placements and Services Page>Provider Tab

Step 4 of 4

- Click the Search hyperlink to launch the Search page and search for the appropriate provider.
- From the Search page, select the radio button next to the provider you want to use and click Continue, this will return you to the Service tab and populate the provider you selected into the Provider Information name field.
- If there is a name other than the foster home provider's name in the Parent Agency field and the payment is to go directly to the foster home provider, check the Override Parent Agency rule checkbox.
- If the **Override Parent Agency rule** checkbox is not selected, the eWiSACWIS system will generate the automatic payment(s) as follows:
 - Not for Profit Child Placing Agency:** The Administrative payment plus foster care provider payment will be sent to the Not for Profit Child Placing Agency.
 - For Profit Child Placing Agency:** The Administrative payment will be sent to the For Profit Child Placing Agency and the foster care provider payment will be sent to the foster care provider agency.

- In the Target Pop field choose the appropriate value. The default value is “CHPS-Other”.
- Return to the Service tab
- To approve the placement and to send it to your supervisor for approval, choose Options>Approval>Go>Approve radio button>Continue
- Click Save and then click Close on the Placements and Services page.

Create Casework Page

Step 1 of 2

- Click Create>Casework>Placement>Foster Care Rate Setting>Case>Case Participant>Create

Foster Care Rate Setting - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS

Print Spell Check Help

Participant Information

Child: Abby, Angel Rate Setting Type: 30-day Evaluation Rate Appeal Date: 00/00/0000

Case Name: Abby, Art Effective Date: 01/01/2006 Reevaluation Request Date: 00/00/0000

Provider Name: Honda, Becky End Date: 00/00/0000

Emotional Points Behavioral Points Physical Points **Results**

Supplemental Payment Summary of Points

	Points	Amount
Emotional:	4	\$36.00
Behavioral:	0	\$0.00
Physical:	12	\$108.00
Total Points:	16	

Recommended UFCR Rate

Contracted Maintenance Amount:	\$0.00
Basic:	\$346.00
Exceptional:	\$0.00
Supplemental:	\$144.00
Total:	\$490.00

Calculate

Exceptional Payment Justification

Document here or refer to attached documentation which justifies an exceptions payment under HFS 56.11 (4)(a) Enable the child to be placed in a foster home or treatment foster home instead of being placed or remaining in a more restrictive setting, or HFS 56.11 (4)(b) Replace a child's basic wardrobe that has been lost or destroyed through other than normal wear and tear.

Options: [Go] Save Close

Done Trusted sites

Foster Care Rate Setting Page>Results Tab

Step 2 of 2

Important information regarding the Foster Care Rate Setting page:

In order to pay the foster home a rate above the basic rate, the worker must complete the Foster Care Rate Setting page and send it to your agency's Rate Setter for approval.

- Complete the header group box with the appropriate values.
- Complete the Emotional, Behavioral and Physical Points tabs.
- On the Results tab enter the Exceptional Amount (if applicable) in the designated field. Any amount entered in the Exceptional field will require a justification in the Exceptional Payment Justification text field.
- Click the Calculate button
- To approve the rate setting and send it to the agency's Rate Setter for approval choose Options>Approval>Go>Approve radio button>Continue
- Click Save and then click Close on the Foster Care Rate Setting page.